

## Essential Actions Checklist

	Item	Description	Cost	ACTION Required
<b>Charges:</b>	Semester 1, <b>Halls of Residence</b> Meals Payment	Students hoping to stay in <b>Halls of Residence</b> must first pay the meals charge for Semester 1 as set out in the Accommodation Charges section on the CAFRE web site.	For details See CAFRE website	To be paid at Induction
	Student Contributions for <b>full-time students</b> who are <b>staying in CAFRE accommodation.</b>	A damages deposit which may be refundable.	<b>£100</b>	Will be added to accommodation invoice issued in September 2021
		To meet the cost of student sports, recreational, cultural and social activities.	<b>£50</b>	Payment in <b>cash or cheque only</b> on first day of induction
	Student Contributions for <b>full-time students</b> who are <b>not</b> staying in CAFRE accommodation.	To meet the cost of student sports, recreational, cultural and social activities.	<b>£25</b>	Payment in <b>cash or cheque only</b> on first day of induction
	Student Contributions for <b><u>NEW Full and Part Time Students only</u></b> <i>(One off charge)</i>	Membership of CAFRE Alumni.	<b>£10</b>	Payment in <b>cash or cheque only</b> on first day of induction
<b>Identification:</b>  To Be Uploaded To Your Personal OneDrive Folder	<ul style="list-style-type: none"> <li>• <b>Passport</b></li> </ul> <p style="color: red; margin-top: 10px;"><i><b>ONLY in the event of not holding a passport, Use one of the following, which are listed in preference order.</b></i></p> <ul style="list-style-type: none"> <li>• Driving Licence</li> <li>• National Insurance Card</li> <li>• Benefits</li> </ul>	<p>CAFRE is required to confirm student identification for the purpose of confirming nationality, registration with awarding bodies, payment of student awards/loans and allocation of a Unique Learner Number.</p> <p><b>NB.</b></p> <p><b><i>In addition to Uploading ID to your OneDrive folder please bring</i></b></p>		<p><b>First Year Students Only</b></p> <p>Please take an image of your passport and save it to your personal <b>OneDrive folder</b> (link to which is included in our recent email).</p> <p>In event of not holding a</p>

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	Documentation <ul style="list-style-type: none"> <li>• Bank cards</li> </ul>	<i>original to your Induction Day event</i>		passport please upload an alternative as listed.
<b>Verification:</b>  <b>To Be Uploaded To Your Personal OneDrive Folder</b>	Examination Results Notification	All result notifications for GCSE (and equivalent) examinations and onwards.	<b>N/A</b>	<b>First Year Students Only</b>  Please take an image of your results notification/ certificates and save it to your personal <b>OneDrive folder</b> (link to which is included in our recent email).
<b>Access to Campus:</b>  <b>To Be Uploaded To Your Personal OneDrive Folder</b>	Vehicle details	If you intend bringing a motorised vehicle onto the Campus, CAFRE requires your registration details, driving licence and a copy of the insurance certificate	<b>N/A</b>	<b>First Year Students</b>  Please take an image of your documents and save them to your personal <b>OneDrive folder</b> (link to which is included in our recent email).  <b>Returning Students</b>  Documents to be copied and have available on first day of return

	Item	Description	Cost	ACTION Required
Student Welfare	CAFRE Student Agreement	To be completed annually by all students.	N/A	<p><b>First Year Students</b></p> <p>Please take an image of the completed CAFRE Student Agreement and save it to your personal <b>OneDrive folder</b> (link to which is included in our recent email).</p> <p><b>Returning Students</b></p> <p>To be completed and have available on first day of return</p>
Please click on the appropriate links to complete the e-form	Student Health Declaration – All new and returning students please complete			
	<a href="#"><u>CAFRE HEALTH DECLARATION</u></a>			
	Tuition Fee Payment Options – To be completed by <b>all Higher Education Students</b>			
<a href="#"><u>TUITION FEE PAYMENT OPTIONS FORM</u></a>				
Optional – Only students in accommodation who wish to transfer to a local GP practice <b>and would like</b> the CAFRE Accommodation Manager to coordinate should complete				
<a href="#"><u>CAFRE – MEDICAL SERVICES TO STUDENTS 2021/22</u></a>				