

STUDENT CHARTER

Our policies at The College of Agriculture, Food and Rural Enterprise are designed to ensure maintenance of high standards of teaching and educational facilities. The Student Charter below sets out the responsibilities of the College and the student to achieve these.

The Student Charter sets out what is being done below:

- When you apply for a place your application will be handled efficiently and fairly.
- You have a right to expect prompt and efficient service.
- You will be informed in advance how your Programme will be taught and assessed. You will receive a high standard of teaching. This includes effective management of your learning by teaching and support staff.
- Staff will explain the structure of each Programme, its aims, the qualification you will receive and any opportunities to proceed to further study.
- You will be given opportunities to register your views and to take part in making decisions about academic matters either individually or through elected student representatives. These views will be taken into account and will be included in reports.
- Academic regulations and disciplinary procedures will be explained to you.
- The teaching and learning facilities available will be explained to you, including libraries, information technology and other resources.
- You should receive well-informed guidance from your tutors and appropriate access to counsellors.
- To get the most out of teaching and learning, you have certain responsibilities. You should take part in seminars, attend lectures and practicals on time and hand in work promptly.
- If you are not happy with a service you have received you can take action. You should contact your tutor in the first instance.

The College will provide you with further information in its prospectus, student service leaflets, Blackboard webs and the Student Intranet.